

How to Get Started

You have taken the first step by participating in the Bright Smiles for Babies (BSB) online or in-person training. Here are some additional tips that may be helpful in moving towards implementation.

Tips:

- Take the time to review the BSB manual and develop an implementation plan. This can be based on input from all staff members who will be directly involved or affected. Hold a staff meeting and ask for suggestions and ideas.
- Decide how to 'flag' potential and existing varnish patients. This can be done using color coding labels on patient files.
- Set a target start date.
- Identify an 'in-office varnish coordinator' who is responsible for carrying out the plan and:
 - Acting as liaison to the Virginia Department of Health (VDH) Dental Health Program for questions/guidance
 - Ordering materials (and incorporate into your re-order system)
 - Clinical
 - Education pamphlets from VDH
 - Stocking clinic rooms or central supply location with all supplies; or use a small, plastic, portable 'tote box' to easily move supplies from room to room.
 - Making copies of necessary forms, including education materials in this manual (and periodically checking for updated forms)
 - Adapting electronic records to document services
 - Developing list of local dentists who accept Medicaid